

Quick Reference Guide:

How to set Preferences in EPM

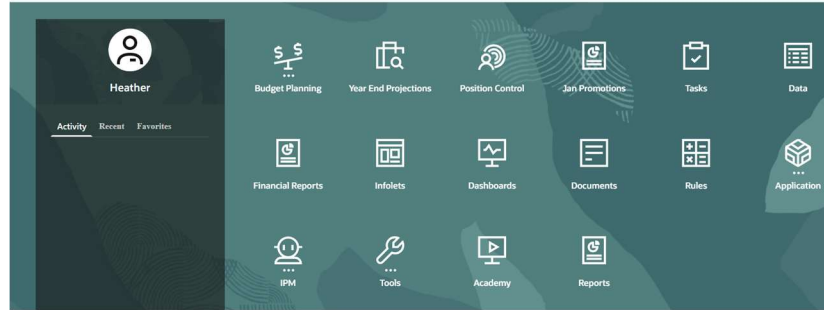


Purpose:

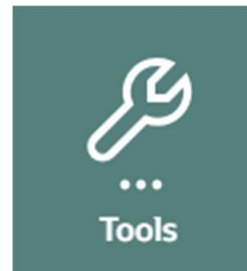
Set Preferences to see data.

Step-by-Step:

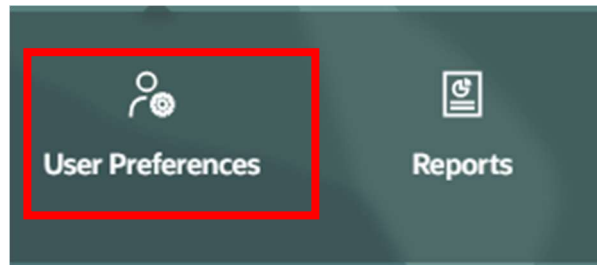
Start on EPM Home Page.



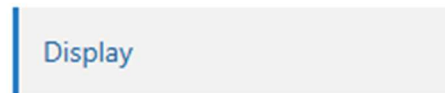
Navigate to Tools.



Navigate to User Preferences.



Choose Display.



Set the number formatting to your preference.

Number Formatting

Thousands Separator	None
Decimal Separator	Dot
Negative Sign	Prefixed Minus
Negative Color	Black